# JIS-Link Security Levels for Non-JIS Organizations

Access privileges available to non-JIS organizations are defined in the Security Levels listed below. Each Level authorizes a restricted, display-only access to JIS information. Restrictions are based on GR 31-Access to Court Records, GR 15-Destruction and Sealing of Court Records, statutory restrictions, and system security requirements.

All security levels have access to the ACORDS, SCOMIS, and JIS (DISCIS/JASS) applications. Each level has access to:

Statewide (cross-court) JIS information;

A different set of screens in JIS;

The same display screens by court in SCOMIS; and

The same display screens as a non-appellate court user has.

Access in the public and public defender security levels is limited by restricting the information available for viewing on specific screens. The limitations for each available screen are detailed in the tables below.

Additional display capability can only be granted to non-JIS organizations by a local JIS court. That court presents their request in writing to the Data Dissemination Administrator. If the request is approved, the JIS –Link User Ids will be modified to include the requested access.

**CASE TYPE SECURITY-Courts of Limited Jurisdiction**

| Case Type | Public Access (Level 1) | Public Defenders, Contract City Attorneys that have not signed an agreement with DOL, DOL, DSHS Financial Recovery (Level 20) | Law Enforcement Agencies, Contract Court probation Depts., DOC. WSP Certified Criminal Justice Agencies (Level 22) | County Prosecutors, City Attorneys, Contract City Attorneys that have signed an agreement with DOL (Level 25) | Non-JIS Courts (Level 30) |
|---|---|---|---|---|---|
| Civil (CV) (Alcohol Treatment (ALT), Mental Illness (MI), and Mental Illness Juvenile (MIJ) cases do not show to Non-JIS Organizations) | YES | YES | YES | YES | YES |
| Criminal Felony (CF) | YES | YES | YES | YES | YES |
| Criminal Non-Traffic (CN) | YES | YES | YES | YES | YES |
| Criminal Traffic (CT) | YES | YES | YES | YES | YES |
| Infraction Non-Traffic (IN) | YES | YES | YES | YES | YES |
| Infraction Traffic (IT) | YES | YES | YES | YES | YES |

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|---|---|---|---|---|---|
| Parking (PR) | NO | YES | YES | YES | YES |
| Probable Cause (PC) | YES | YES | YES | YES | YES |
| Small Claim (SC) | YES | YES | YES | YES | YES |

**CASE TYPE SECURITY-Superior Court**

| Case Type | Public Access (Level 1) | Public Defenders, Contract City Attorneys that have not signed an agreement with DOL, DOL, DSHS Financial Recovery (Level 20) | Law Enforcement Agencies, Contract Court probation Depts., DOC. WSP Certified Criminal Justice Agencies (Level 22) | County Prosecutors, City Attorneys, Contract City Attorneys that have signed an agreement with DOL (Level 25) | Non-JIS Courts (Level 30) |
|---|---|---|---|---|---|
| Criminal (S1) | YES | YES | YES | YES | YES |
| Civil (S2) | YES | YES | YES | YES | YES |
| Domestic (S3) | YES | YES | YES | YES | YES |
| Probate/Guardianship (S4) | YES | YES | YES | YES | YES |
| Adoption/Paternity (S5) | NO | NO | NO | NO | NO |
| Mental Illness/Alcohol (S6) | NO | NO | NO | NO | NO |
| Juvenile Dependency (S7) | NO | NO | NO | NO | NO |
| Juvenile Offender (S8) | YES<br>Sealed cases do not show | YES<br>Sealed cases do not show | YES<br>Sealed cases do not show | YES | YES |
| Judgment (S9) | YES | YES | YES | YES | YES |
| Juvenile Diversion (SD) | NO | NO | NO | NO | NO |

## JIS SCREENS AVAILABLE FOR ACCESS

| Screen | Public Access (Level 1) | Public Defenders, Contract City Attorneys that have not signed an agreement with DOL, DOL, DSHS Financial Recovery (Level 20) | Law Enforcement Agencies, Contract Court probation Depts., DOC. WSP Certified Criminal Justice Agencies (Level 22) | County Prosecutors, City Attorneys, Contract City Attorneys that have signed an agreement with DOL (Level 25) | Non-JIS Courts (Level 30) |
|---|---|---|---|---|---|
| Address History (ADH) | NO | YES | YES | YES | YES |
| AKA/DBA Alias Information (AKA) | NO | YES | YES | YES | YES |
| Case Accounting Notes (CAN) | NO | YES | YES | YES | NO |
| Create AR Inquiry (CARI) | NO | YES | YES | YES | NO |
| Case Docket Inquiry (CDK) | YES<br>Note line & non-litigants are excluded. | YES | YES | YES | YES |
| Set Court Date (CDT) | NO | YES | YES | YES | YES |
| Case Financial History Accounts (CFHA, CFHB, CFHD, CFHJ, CFHR, CFHS) | NO[1] | YES | YES | YES | NO |
| Civil Case Filing Inquiry (CIVI) | YES<br>Note line & non-litigants are excluded | YES | YES | YES | YES |
| Court Name/Case Index (CNCI) | YES<br>Non-litigants and existence of sealed juvenile offender cases are excluded. | YES<br>Existence of sealed juvenile offender cases is excluded. | YES<br>Existence of sealed juvenile offender cases is excluded. | YES | YES |
| Case Obligation Status (COS) | NO | NO | NO | YES | NO |
| Case Disposition Screen (CSD) | NO | YES | YES | YES | YES |
| Judgment/Disposition Inquiry (CVJI) | YES<br>Note line & non-litigants are excluded | YES | YES | YES | YES |
| Defendant Name Address Duplicate (DAD) | YES<br>via DND screen | YES | YES | YES | YES |
| Defendant Case History (DCH) | NO | YES<br>Existence of sealed | YES<br>Existence of sealed | YES | YES |

| | | | | | |
|---|---|---|---|---|---|
| | | juvenile offender cases is excluded. | juvenile offender cases is excluded. | | |
| Display Journal Vouchers (DJV) | NO | YES | YES | YES | NO |
| Defendant Name Duplicate (DND) | YES<br>State ID excluded | YES | YES | YES | YES |
| Abstract of Driving Record (DOL) | NO | NO | NO | YES | NO |
| Domestic Violence Inquiry (DVI) | NO | NO | NO | NO | YES |
| Family Relationship for Case (FRC) | NO | NO | NO | NO | YES |
| Family Relationship History (FRH) | NO | NO | NO | NO | YES |
| Hearings Held (HRH) | NO | YES | YES | YES | NO |
| Individual Case History (ICH) | NO | NO | NO | NO | YES |
| Screen | Public Access (Level 1) | Public Defenders, Contract City Attorneys that have not signed an agreement with DOL, DOL, DSHS Financial Recovery (Level 20) | Law Enforcement Agencies, Contract Court probation Depts., DOC. WSP Certified Criminal Justice Agencies (Level 22) | County Prosecutors, City Attorneys, Contract City Attorneys that have signed an agreement with DOL (Level 25) | Non-JIS Courts (Level 30) |
| Individual Order History (IOH) | NO | YES<br>Existence of sealed juvenile offender cases is excluded. | YES<br>Existence of sealed juvenile offender cases is excluded. | YES | YES |
| Joint and Several Inquiry (JTSI) | NO | YES | YES | YES | NO |
| Main Menu (MAM) | Yes<br>Confidential Message does not show | YES | YES | YES | YES |
| Name Address Duplicate (NAD) | NO | YES | YES | YES | YES |
| Case Filing/Update (NCC) | YES<br>State ID excluded | YES | YES | YES | YES |
| Name Duplicate (NMD) | YES<br>Address and state ID excluded | YES | YES | YES | YES |
| Order Update (ORD) | NO | YES | YES | YES | YES |
| Order Inquiry (ORDI) | NO | YES | YES | YES | YES |

| | | | | | |
|---|---|---|---|---|---|
| Case Participants (PAR) | YES<br>Non-litigants are excluded | YES | YES | YES | YES |
| Person Information/Update (PER) | NO | NO | YES | YES | YES |
| Parking Vehicle Ticket Inquiry (PKV) | NO | YES | YES | YES | YES |
| Non-Civil Plea/Sentencing (PLS) | NO[2] | YES | YES | YES | YES |
| Search Address Duplicate (SAD) | NO | NO | NO | NO | YES |
| Search Index (SCOMIS) | YES<br>Existence of sealed juvenile offender cases is excluded. | YES<br>Existence of sealed juvenile offender cases is excluded. | YES<br>Existence of sealed juvenile offender cases is excluded. | YES | YES |
| State Name/Case Index (SNCI) | YES<br>Non-litigants and existence of sealed juvenile offender cases excluded | YES<br>Existence of sealed juvenile offender cases is excluded | YES<br>Existence of sealed juvenile offender cases is excluded. | YES | YES |
| Search Name Duplicate (SND) | NO | NO | NO | NO | YES |
| Additional Violations (VIO) | YES<br>Note line excluded | YES | YES | YES | YES |

[1] The public can have access to case financial information. If you make a screen print, make sure that the state id, such as driver's license number, and victim's/witness'/person posting bail's address and telephone numbers are removed.

[2] The public can have plea and sentencing information. If you make a screen print of the Non-civil Plea/Sentencing (PLS) screen, make sure that the state identification information such as driver's license number is removed.